

Overview of Peer Review Activities in CBCAP Agencies

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
Alabama*	<p>Vicki Cooper-Robinson Children's Trust Fund of Alabama P.O. Box 4251 Montgomery, AL 36103 Phone: 334-242-5710 Fax: 334-242-5711 vicki.crobinson@ctf.alabama.gov</p>	<ul style="list-style-type: none"> • Peer Review process includes site visits by individuals external to the agency as well as on and off-site technical support • Peers from other CBCAP funded programs and program partners involved in service delivery participate in the process 		
Arizona	<p>Rachel Whyte Office of Prevention and Family Support Department of Economic Security PO Box 6123, Site Code 940A Phoenix, AZ 85005 Phone: 602-542-1563 Fax: 602-542-1933 rachelwhyte@azdes.gov</p>	<ul style="list-style-type: none"> • A peer review process for Healthy Families Arizona led by an outside accreditation agency • CBCAP peers, board members and community representatives, occasionally program participants, and state lead agency staff • Programs are provided with quality assurance and evaluation results to support program improvement 		<ul style="list-style-type: none"> • Ages and Stages Questionnaire • Healthy Families Parenting Inventory • Parenting Stress Index • Child Abuse Potential Inventory
California*	<p>Greg Rose California Department of Social Services Office of Child Abuse Prevention 744 P Street, Mail Station 19-82 Sacramento, CA 95814 Phone: 916-651-6100 Fax: 916-651-6328 greg.rose@dss.ca.gov</p>	<ul style="list-style-type: none"> • Peer review is part of quality assurance practice and grantees participate on an annual basis • Peer review training is offered three times per year in different locations across the state in order to facilitate use of the self assessment tool • Programs are provided with technical assistance throughout and after the peer review process in addition to a debriefing at the end • Peer review teams include program staff, parents, and trainers, but not lead agency staff 	<ul style="list-style-type: none"> • Program Self-Assessment Tool: How Well Is Your Center Doing? • Peer Review Training Manual • Peer Review Purpose Statement 	

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
Colorado*	<p>Scott Bates Department of Public Health & Environment Prevention Services Division, PSD-CCTF-A2 4300 Cherry Creek Drive South Denver, CO 80246-1530 Phone: 303-692-2942 Fax: 303-691-7852 scott.bates@state.co.us</p>	<ul style="list-style-type: none"> Peer Review process that includes annual site visits, on and off-site technical support, regular conference calls to discuss implementation, and a discussion of peer review findings with grantees 	<ul style="list-style-type: none"> Peer review tools developed by Colorado state lead agency 	
Connecticut	<p>Karen Foley-Schain Children's Trust Fund 505 Hudson Street Hartford, CT 06106 Phone: 860-418-8761 Fax: 860-566-6728 karen.foley-schain@po.state.ct.us</p>	<ul style="list-style-type: none"> Peer review is a piece of an intense research process involving process studies, participant ethnographies, and participant life history studies Quality assurance teams meet with grantees to develop next steps and provide technical assistance to implement recommendations Program outcomes for children and families are compared with statewide benchmarks 	<ul style="list-style-type: none"> Quarterly workplan for programs 	<ul style="list-style-type: none"> Nurturing Families Baseline Data Form Child Abuse Potential Inventory Nurturing Families Network Exit Status Form Nurturing Connections Final Summary Kempe Assessment Form Family Stress Checklist
District of Columbia	<p>Kinaya Sokoya 1616 P Street NW, Suite 150 Washington, DC 20036 Phone: 202-667-4940 Fax: 202-667-2477 ksokoya@dcctf.org</p>	<ul style="list-style-type: none"> Four out of seven grantees are involved in a peer review process where programs visit each other and complete a self assessment This process is very new, but was modeled after activities in NY, NJ, and CT 	<ul style="list-style-type: none"> Self-Assessment Tool 	<ul style="list-style-type: none"> Parent Stress Index

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
Georgia	Susan Phillips Children's Trust Fund Commission 1720 Peachtree Street, NW Suite 912N Atlanta, GA 30309-2439 Phone: 404-206-6035 Fax: 404-206-6041 sspillips@gactfc.com	<ul style="list-style-type: none"> Peer review includes an evaluation plan and an annual self assessment Each evaluation plan is reviewed by the state evaluation team, made up of four evaluation specialists One program from each region is selected for a self assessment verification visit that includes a state Family Connection Partnership staff representative who is not a member of the evaluation team, and Family Connection coordinator from another region 	<ul style="list-style-type: none"> Family Connection Partnership Self Assessment 	
Hawaii*	Deanna Yates HCTF Alliance President P O Box 241048 Honolulu, Hawaii 96824 Phone #1 (808) 779-1249 Phone #2: (808) 373-2628 Fax: (808) 377-1923 hctfalliance@gmail.com	<ul style="list-style-type: none"> Peer review is supported by local resources for training and facilitation and broken up into four segments in order to minimize challenges Programs use a self-assessment, receive site visits by individuals external to the agency, provide facility tours, observe programs, exchange team visits, discuss findings and feedback, and develop a plan for quality improvement Previous peer review participants mentor new participants CBCAP peers, program participants, board members, and program partners involved in service delivery participate in the process 	<ul style="list-style-type: none"> Utilizing PRP software provided by FRIENDS 	

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
Idaho	<p>Margaret Hower Idaho Children's Trust Fund 450 W. State Street P.O. Box 2015 Boise, ID 83701-2015 Phone: 208-386-9317 Fax: 208-386-9955 howerm@idhw.state.id.us</p>	<ul style="list-style-type: none"> Peer review is utilized with six community-based programs that are receiving a three-year grant Each year, one theme for the peer review process is established such as "How do you spread your message about child abuse prevention?" A questionnaire is developed to match this theme Programs come together at an annual meeting where they are separated by program type (home visiting, family resource center, etc) to network and share information 	<ul style="list-style-type: none"> Idaho Children's Trust Fund Project Self-Assessment Tool 	
Indiana*	<p>Jill Larimore Family and Social Services Administration (MS08) Division of Family and Children 402 W. Washington St., Room W364 Indianapolis, IN 46204 Phone: 317-232-3477 Fax: 317-232-4490 stephanie.larimore@dcs.in.gov</p>	<ul style="list-style-type: none"> Peer review is used with a newly formed network and includes peer review training, site visits, and a follow up report that makes mandatory and suggested recommendations for change Programs engage in the process on a yearly basis In order to engage more parent leaders, they have contracted with Prevent Child Abuse Indiana 	<ul style="list-style-type: none"> Modified and blended from existing Indiana state tools 	
Iowa*	<p>Kristen Fairholm Iowa Family Resource Network P.O. Box 103 Winterset, IA 50273 Phone: 515-462-3123 kfairholm@ifrn.org</p>	<ul style="list-style-type: none"> A peer review process that includes site visits, exchange of peer team visits, on-site technical support, and discussion of findings and feedback for agencies CBCAP peers, program participants, and state lead agency staff participate in the process 		

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
Kansas*	<p>Jim Redmon Kansas Children's Cabinet and Trust Fund Landon State Office Building 900 SW Jackson St., Room 152 Topeka, KS 66612-1221 Phone: 785-291-3233 Fax: 785-296-8694 jrr@srskansas.org</p>	<ul style="list-style-type: none"> Peer review includes training, a self-assessment tool, a site visit by individuals external to the agency, facility tours, off-site technical support, exchange of peer team visits, and the establishment of a plan for quality improvement CBCAP peers participate in the process 		
Louisiana	<p>Judy Harrison Louisiana Children's Trust Fund P.O. Box 3318 Baton Rouge, LA 70821 Phone: 225-342-6674 Fax: 225-342-2268 jharris1@dss.state.la.us</p>	<ul style="list-style-type: none"> Peer review includes program observation, off-site technical support, and the establishment of a plan for quality improvement CBCAP peers, program participants, board members and program partners involved in service delivery participate in the process 		
Maine	<p>Jan Clarkin Maine Children's Trust Fund, Inc. 24 Stone St., Ste. 1 Augusta, ME 04330 Phone: 207-623-5120 Fax: 207-512-2563 janc@mechildrenstrust.org</p>	<ul style="list-style-type: none"> A peer review process that includes completion of a self-assessment tool, site visits by individuals external to the agency, exchange of peer team visits, facility tours, and discussion of findings and feedback Peers from CBCAP funded programs participate in the process 		

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
Maryland	Jean Mitchell Friends of the Family, Inc. 1001 Eastern Avenue, 2 nd Floor Baltimore, MD 21202-4364 Phone: 410-659-7701 Fax: 410-783-0814 jmitchell@friendsofthefamily.org	<ul style="list-style-type: none"> • Programs use peer reviewer training, a self-assessment tool, receive site visits by individuals external to the agency, provide facility tours, observe programs, exchange team visits, discuss findings and feedback, provided on and off-site technical support, and develop a plan for quality improvement • Peers from other CBCAP funded programs and program partners involved in service delivery participate in this process 		
Massachusetts*	Ann Poling Massachusetts Children's Trust Fund 294 Washington Street, Suite 640 Boston, MA 02108 Phone: 617-727-8957, ext. 304 Fax: 617-727-8997 apoling@mctf.state.ma.us	<ul style="list-style-type: none"> • Every three years grantees participate in a peer review process that includes a 22 page self-assessment toolkit, a summary report, and technical assistance • Three percent of each grant award is earmarked for peer review activities • Programs engage in "peer-to-peer mentoring" between peer reviews 	<ul style="list-style-type: none"> • Massachusetts Family Centers/ Massachusetts Family Networks Peer Review Process Fact Sheet • Massachusetts FamilyCenters/ Massachusetts Family Networks Peer Review Process Program Self-Assessment Tool adapted from Family Support America's "How are We Doing", California's Family Resource Center Self-Assessment Tool, and California's Peer Review Training for Community Based Services 	

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
Michigan	Richard Bearup Children's Trust Fund 235 South Grand Avenue, Suite 1411 P.O. Box 30037 Lansing, MI 48909 Phone: 517-373-4320 Fax: 517-241-7038 rbearup2@michigan.gov	<ul style="list-style-type: none"> • A regional technical assistance team comprised of local peer review leaders provides site visits • Peer review teams also convene regular regional meetings to provide technical assistance and support 	<ul style="list-style-type: none"> • Peer review system developed by Michigan Children's Trust Fund 	<ul style="list-style-type: none"> •
Missouri*	Kirk Schreiber Missouri Children's Trust Fund Truman State Office Bldg., Rm. 840 P.O. Box 1641 Jefferson City, MO 65102-1641 Phone: 573-751-5147 Fax: 573-751-0254 kirk.schreiber@oa.mo.gov	<ul style="list-style-type: none"> • Members from the four grantee programs are brought together once each quarter for a one and half day meeting that includes training, program review, and individualized technical assistance • Each grantee receives one site visit per year from the Missouri CTF • Peers from CBCAP funded programs, program participants, state lead agency staff, and outside consultants participate in this process 	<ul style="list-style-type: none"> • Questionnaire regarding program goals and objectives 	<ul style="list-style-type: none"> • Child Abuse Potential Inventory • Stress Index for Parents

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
Montana	Bette Hall Montana Children's Trust Fund P.O. Box 8005 Helena, MT 59604-8005 Phone: 406-444-5903 Fax: 406-444-5956 Email: bhall@mt.gov	<ul style="list-style-type: none"> • Peer review includes peer reviewer training for program managers, the use of a self-assessment tool, site visits by individuals external to the agency, facility tours, program observation, exchange of peer team visits, discussion of findings and feedback, on and off-site technical support, and a plan for quality improvement • This peer review process is currently being revised • The new process will pair up programs and focus on one area per year for review • Peers from other CBCAP funded programs, program participants, and board members or community representative participate in the process 	<ul style="list-style-type: none"> • A checklist for programs modeled after a tool that Idaho used in the past 	<ul style="list-style-type: none"> •
New Hampshire*	Karen Carpenter New Hampshire Children's Trust Fund 95 N. State Street, Suite 3 Concord, NH 03301 Phone: 603-224-1279 Fax: 603-228-7676 khcarpenter@nhctf.org	<ul style="list-style-type: none"> • Moved from Peer Review process to certification by Family Support America • Currently reassessing process and certification. 		<ul style="list-style-type: none"> • Family Support Program Outcome Survey

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
New Jersey	<p>Donna Pincavage NJ Task Force on Child Abuse & Neglect Capitol Ctr. Bldg., 50 E. State St. P.O. Box 711 Trenton, NJ 08625 Phone: 609-292-0888 Fax: 609-633-2926 donna.pincavage@dhs.state.nj.us</p>	<ul style="list-style-type: none"> • Programs use peer reviewer training, a self-assessment tool, receive site visits by individuals external to the agency, provide facility tours, observe programs, exchange team visits, discuss findings and feedback, provided off-site technical support, and develop a plan for quality improvement • Peers from other CBCAP funded programs, program participants, and board members or community representatives participate in this process 		
New York*	<p>Judy Richards NYS Office of Children and Family Services NYS Children and Family Trust Fund 52 Washington Street – 331 North Rensselaer, NY 12144 Phone: 518-474-9613 Fax: 518-402-6824 judy.richards@dfa.state.ny.us</p>	<ul style="list-style-type: none"> • Peer review includes peer reviewer training, the use of a self-assessment tool, site visits by individuals external to the agency, facility tours, program observation, on and off-site technical support, exchange of peer team visits, discussion of findings and feedback, and a plan for quality improvement • Peers from other CBCAP funded programs, program participants, board members or community representatives, program partners involved in service delivery, and state lead agency staff all participate in this process • In addition, a consultant has been hired to help individual sites through the process 	<ul style="list-style-type: none"> • Peer Review Manual designed by NY state lead agency • Self assessment tool was based on Family Support America's "How Are You Doing" and has been revised several times 	

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
North Carolina	Charisse Johnson Bernadine Walden Division of Social Services-Resource Development Team Albemarle Building 325 N. Salisbury Street, MSC 2410 Raleigh, NC 27699-2410 Phone: 919-733-2279 Fax: 919-733-4756 charisse.johnson@ncmail.net	<ul style="list-style-type: none"> Comprehensive peer review process that involves CBCAP peers, program participants, board members and community representatives, and program partners Peer review process includes a site visit, completion of a self-assessment tool, on and off-site technical support, and establishment of a plan for program quality improvement 	<ul style="list-style-type: none"> “How Are We Doing?” from Family Support America 	
North Dakota	Marlys Baker ND Dept. of Children’s Services Children and Family Services Division 600 East Boulevard Ave., Dept. 325 Bismarck, ND 58505 Phone: 701-328-1853 Fax: 701-328-3538 sobakm@state.nd.us	<ul style="list-style-type: none"> Peer review is an emerging practice A network has been created between parent resource centers for informal support and review The annual meeting brings together grantees, Prevent Child Abuse North Dakota, and other statewide partners to share information and ideas and network 		
Oklahoma	Annette Jacoby Oklahoma State Department of Health Child Abuse Prevention Services 1000 Northeast Tenth Street Oklahoma City, OK 73117-1299 Phone: 405-271-7611 Fax: 405-271-1011 annettej@health.state.ok.us	<ul style="list-style-type: none"> Peer review training, completion of a self-assessment tool, exchange of team visits, and a discussion of findings and feedback are a part of this peer review process Peers from CBCAP agencies, other state-funded programs, and state lead agency staff participate 		

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
Rhode Island	<p>Nancy Herrington Department of Children, Youth, & Families 101 Friendship Street Providence, RI 02908 Phone: 401-528-3770 Fax: 401-528-3780 nancy.herrington@dcyf.ri.gov</p>	<ul style="list-style-type: none"> Peer review process used with three agencies and led by an outside administrating agency that provides the state lead agency with aggregate information regarding peer review results Participating agencies receive a detailed report from the administrating agency that outlines obstacles, strengths, recommendations, etc. This report does not go to the state lead agency Peer review team includes members of our child abuse prevention network, current grantees, and a representative from the administrating agency that coordinates our peer review 	<ul style="list-style-type: none"> Rhode Island Community Based Family Resource and Support Peer Review Information Form 	
South Carolina*	<p>Jane Esenwein-Stuber United Way Association of South Carolina 2711 Middleburg Drive, Suite 305 Columbia, SC 29204 Phone: 803-929-1000, ext. 11 Fax: 803-256-8347 jane.esenwein@uwasc.org</p>	<ul style="list-style-type: none"> Peer review includes peer reviewer training, the use of a self-assessment tool, site visits by individuals external to the agency, facility tours, exchange of peer team visits, and discussion of findings and feedback Program participants, board members or community representatives, and program partners involved in service delivery participate in this process 		

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
South Dakota	Joyce Panzer Virginia Wiesler Child Protective Services 700 Governors Drive Pierre, SD 57501-2291 Phone: 605-773-3227 Fax: 605-773-6834 joyce.panzer@state.sd.us	<ul style="list-style-type: none"> • Process includes use of self-assessment tool, on-site visits by individuals external to the agency, facility tours, exchange of peer team visits, and an establishment for a plan for program quality improvement • Upon completion, all programs receive a letter from the state lead agency outlining findings and recommendations • CBCAP peers, board members and community members, program partners, and state lead agency staff all participate in the peer review process 	<ul style="list-style-type: none"> • Peer Review Process Common Sense Parenting Partners Questionnaire 	
Tennessee*	Jeanne Brooks Office of Child Safety, Department of Children's Services 8 th Floor-Cordell Hull Bldg. 436 Sixth Avenue North Nashville, TN 37243-1290 Phone: 615-532-5622 Fax: 615-532-6495 Jeanne.Brooks@state.tn.us	<ul style="list-style-type: none"> • Currently, a committee of providers is working to develop a peer review process • Tennessee is also in the midst of the accreditation process with the Council on Accreditation – this includes a peer review component 	<ul style="list-style-type: none"> • Council on Accreditation materials and forms 	
Texas	Donna Norris TX Department of Family and Protective Services Prevention and Early Intervention P.O. Box 149030, MC Y-956 Austin, TX 78714-9030 Phone: 512-821-4795 Fax: 512-438-2031 donna.norris@dfps.state.tx.us	<ul style="list-style-type: none"> • Peer review includes the use of a self-assessment tool, discussion of findings and feedback, and a plan for quality improvement • Peers from other CBCAP funded programs and program partners involved in service delivery participate in this process 		

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
Utah*	<p>Elizabeth Kuhlman Division of Child and Family Services 120 North 200 West Suite 225 Salt Lake City, UT 84103 Phone: 801-538-4340 Fax: 801-538-3993 ekuhlman@utah.gov</p>	<ul style="list-style-type: none"> • Peers from other CBCAP funded programs and state lead agency staff engage in this process • Peer review includes off-site technical support, discussion of findings and a plan for program quality improvement 		
Vermont*	<p>Hilda Green Child and Family Council for Prevention Programs 103 South Main Street Waterbury, VT 05671-0203 Phone: 802-241-2928 Fax: 802-241-4461 hildag@ahs.state.vt.us</p>	<ul style="list-style-type: none"> • Vermont has been using peer review with community-based parent child centers for 20 years • Once every three years this day-long, comprehensive peer review process includes the use of a self-assessment tool, site visits by individuals external to the agency, facility tours, exchange of peer team visits, discussion of findings and feedback, on and off-site technical support, and a plan for quality improvement • Peers from CBCAP funded agencies, program participants, board members or community representatives, program partners involved in service delivery, state lead agency staff, and other state and local partners come together for this process 	<ul style="list-style-type: none"> • Parent Education/Parent Support and Home Visiting Self Assessment modeled after Family Support America's "How Are We Doing?" • Vermont also has a Parent Child Center Report that outlines the purpose and process for peer review as a piece of their evaluation efforts 	
Washington	<p>Joan Sharp WA Council for the Prevention of Child Abuse & Neglect 318 First Avenue South Suite 310 (MSN17-7) Seattle, WA 98104-2597 Phone: 206-464-5493 sharpjd@dshs.wa.gov</p>	<ul style="list-style-type: none"> • Peer review includes the use of a self-assessment tool, site visits by individuals external to the agency, facility tours, program observation, exchange of peer team visits, discussion of findings and feedback, on-site technical support, and a plan for quality improvement 		

* Asterisk notes participation in peer review workgroup.

CBCAP Agency	Contact Information	Peer Review Activities	Peer Review Tools	Supplemental Assessment Tools
West Virginia*	<p>Ann Nutt Div. of Early Care and Education Bureau for Children & Families, WVDHHR 350 Capitol Street Charleston, WV 25305 Phone: 304-558-2993 Fax: 304-558-8800 annnutt@wvdhhr.org</p>	<ul style="list-style-type: none"> Executive board of five nonprofit professionals is responsible for peer review of 16 family resource centers. Each member must visit between two and four programs a year to provide review and feedback for improvement All reviews result in a summary report that is included in the annual CBCAP report 	<ul style="list-style-type: none"> Quality Indicators Checklist 	
Wisconsin*	<p>Mary Anne Snyder Wisconsin Children's Trust Fund 110 East Main Street, Suite 614 Madison, WI 53703 Phone: 608-266-3737 Fax: 608-266-3792 maryanne.snyder@ctf.state.wi.us</p>	<ul style="list-style-type: none"> Process includes peer review training, use of a self-assessment tool, site visits, on and off-site technical support, exchange of peer team visits, discussion of findings and feedback, and establishment of a plan for program quality improvement CBCAP peers, program participants, board members and community representatives, other program partners, and local child care centers participate in this process 	<ul style="list-style-type: none"> Protective Factors Model 2004 Peer Review Process for Family Resource Centers Training Materials Training materials based on Family Support America's "How Are We Doing?", the Center of the Study of Social Policy's "Strengthening Families through Early Care and Education Self-Assessment", and "Peer Review Instrument" from the Children's Trust Fund 	

Note: This document is a listing of information provided to FRIENDS as of 1/31/06. States that wish to have their information included in the web-based version of this chart can contact Edi Winkle at ewinkle@ou.edu.

* Asterisk notes participation in peer review workgroup.